



Vendor Agreement: Boatyard Bash 2026

Hosted by Richardson Maritime Museum, 103 Hayward Street, Cambridge, MD

Date: Saturday, October 10, 2026, noon to 6 p.m.

Contact: Vendor Coordinator Ida Doolan, events@richardsonmuseum.org 215-932-6028

Vendor Information

Business Name: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

Mailing Address: _____

Booth Information

Vendor Fee: \$75 (non-refundable) due upon signed agreement. **Nonprofit Fee: \$0** (Donation appreciated)

- Includes one 10' x 10' space.
- Includes admission for 2 people (\$40 value) *Print names of 2 individuals:*
- _____
- Tables, chairs, and tents are *not* provided unless otherwise agreed in writing

Vendor Category (check one):

☐ Arts & Crafts ☐ Maritime Specialty ☐ Other: _____

Special requests: _____

Set-up and Logistics

- **Arrival/Set-Up Time:** Set-up available after 9 a.m.; sites will be assigned. Vendor chairperson will reach out with logistics prior to the event.
- **Event Hours:** Noon to 6 p.m.
- **Breakdown Time:** No earlier than the event ends. Must be completed by 7 p.m.
- Vendors must keep booth areas clean, free of hazards, and remain open during event hours.

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Vendor Responsibilities

1. Vendors are responsible for:

- Bringing their own tents, tables, displays, and signage unless otherwise arranged
- Staffing their booth at all times
- Handling their own sales and permits (including health permits if selling food)
- Collecting and reporting their own sales tax
- No amplified sound or open flames are allowed without prior approval
- No early takedown is permitted unless directed by event staff

Liability & Waiver

The Richardson Maritime Museum (RMM), its staff, and volunteers are not responsible for:

- Loss, theft, or damage of any vendor property
- Injury to vendors or their representatives

By signing below, the vendor agrees to indemnify and hold harmless RMM from all liability, claims, actions, or demands arising out of participation in the Boatyard Bash.

Payment & Cancellation

- Vendor fee is **\$75** and is **non-refundable** unless the event is canceled by RMM.
 - **Payment is due with a signed agreement.**
- ☐ Check enclosed (payable to *Richardson Maritime Museum*). Send to:
Richardson Maritime Museum, Att: Boatyard Bash, 103 Hayward St., Cambridge, MD 21613
- ☐ Or Venmo RMM @RichardsonMaritimeMuseum

@RichardsonMaritimeMuseum



Signature

I have read and agree to the above terms for participating in the Boatyard Bash:

Vendor Signature: _____

Printed Name: _____

Date: _____



Learning from the Past  Training for the Future

RMM, 103 Hayward St., Cambridge MD 21613 E-mail: office@richardsonmuseum.org (410) 221-1871

*The James B. Richardson Foundation, Inc. is a 501(c)(3) corporation.
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The Mission of the Richardson Maritime Museum is to preserve and promote the maritime history and heritage of the City of Cambridge, MD, Dorchester County, MD and the Chesapeake Bay Region through partnership, exhibition, education, and community engagement.